

## PARENTAL ENGAGEMENT PLAN

Julia Lee Moore Elementary School will comply with the parental engagement requirements as outlined in ACT 307, of 2007 and Act 397 of 2009.

1. In order to encourage communication with parents our school provide an information on the school website. This information will describe: The school's parental involvement program; the recommended role of the parent, student, teacher and school; ways for parents to become involved in the school and their child's education; a survey for the parent regarding their interests concerning volunteering at the school; a schedule of activities planned throughout the school year to encourage parental involvement; and procedures to allow the parents and teachers to communicate in a regular, two-way, and meaningful manner with the child's teacher and principal.

- Parent Orientation/ Involvement Meetings held during the fall of each year
- Conway Public Schools Student Handbook
- Julia Lee Moore Elementary Resource Guide
- Julia Lee Moore Elementary PTO membership drive
- Classroom Take Home Folders
- District website with all employee's email addresses
- The Mustang Message
- Classroom Newsletters
- PTO Newsletter
- Julia Lee Moore Elementary Website
- Conferences with parents
- Julia Lee Moore Parent Link
- Counseling Program Yearly Newsletter (including parent involvement information)
- Phone call and notes

2. To help our parents in assisting their children our school shall: Schedule regular parental involvement meetings at which parents are given a report on the state of the school and an overview of: A. What students will be learning. B. How students are assessed. C. What parents should expect for their child's education and

D. How a parent can assist and make a difference in their child's education

- Julia Lee Moore Elementary Report to the Public
- Parent Orientation/ Involvement Meetings held during the fall of each year
- Parent Teacher Conferences
- Academic Improvement Plan Conferences to address needs of students not proficient on state testing
- Individual parent conferences, as needed, to address academic needs determined by student achievement data

3. In order to welcome parents our school shall use the volunteer surveys to compile a Volunteer Resource Book listing the interests and availability of volunteers so that school staff may

determine how frequently a volunteer would like to participate; including options for those who are available to help at home and help match school needs with volunteer interests.

- PTO- Julia Lee Moore Elementary Parent-Teacher Organization
- Watch Dog Dad Program
- The JLM Annual Enrichment Day
- Volunteer Resource Book housed in the Julia Lee Moore Parent Center
- Orientation Nights-Classroom Volunteer List
- Walk Run Club
- Backpack Snacks Program

4. In order to encourage parents to participate as full partners in the decisions that affect their child and family, our school will include in our school's student handbook the school's process for resolving parental concerns.

- Conway Public Schools Student Handbook
- Julia Lee Moore Elementary Resource Guide
- TAT-Teacher Assistance Team-addresses concerns about the student and makes recommendations to help. Information is shared with the parents

5. In order to take advantage of community resources our school will enable a Parent Teacher Organization that will foster parental and community involvement within the school.

- Julia Lee Moore Elementary PTO
- Julia Lee Moore Elementary PTO Website
- The Mustang Message

6. The Principal shall designate one certified staff member who is willing to serve as a Parent Facilitator in order to help organize training for staff and parents; promote and encourage a welcoming atmosphere to foster parental involvement in the school and to undertake efforts to ensure that parental participation is recognized as an asset to the school.

- Shannon Riner-Julia Lee Moore Elementary Instructional Facilitator serves as the Parent Facilitator
- Jennifer Epps-Julia Lee Moore Elementary Librarian assists with the Parent Center and maintains the school website

7. We will continue to schedule two parent teacher conferences per school year. These conferences will be advertised and scheduled in such a manner that as many parents as possible may visit our campus and interact with their student's faculty.

- Conferences are scheduled with parents at the end of the first and third nine weeks of school
- Additional conferences are scheduled throughout the school year on an as needed basis
- Conway School Calendar posted on website and provided in the student handbook
- Conference notices are sent by teachers
- Conferences are posted in the Julia Lee Moore Newsletter and on the school and district websites

8. We will provide instruction to parents on how to incorporate developmentally appropriate learning activities in the home environment.

- Julia Lee Moore Elementary Parent Center and Library with a list of available materials on the school website.
- Suggestions for activities are posted on the school website
- Information pamphlets on a variety of topics are available from the school office, the school counselor and the parent center

9. We will continue to engage our parents in activities and programs designed to assist them in helping with their children's learning.

- Julia Lee Moore Elementary Parent Center provides resources for parents to check out
- Julia Lee Moore Elementary Library provides materials for check out by students and parents
- Kindergarten Camp provides information and resources to parents of incoming kindergarten students
- Orientation nights to review classroom procedures, rules and expectations at the beginning of each school year

10. We will sponsor seminars to inform the parents of students about how to be involved in decisions affecting course selection, career planning and preparation for postsecondary opportunities.

- Conway Public Schools at the high school level sponsors college and career information nights for parents. Parents and community members are welcome to attend through advertisement in the local newspaper
- Conway Public School's Student Handbook